



## Director

**Mrs. Jaswinder Kaur Sidhu**

Principal  
DAV Public School  
BRS Nagar, Ludhiana

## Secretary

**Ms. Kirti Sharma**

Principal  
Jesus Sacred Heart School  
South City, Ludhiana

Ref. No. LSSC/2023-03

Dated: 07/06/2023

## **General Guidelines for Co-curricular activities/competitions**

1. The competitions will be open only for the member schools of Ludhiana Sahodaya Schools Complex.
2. The host school will extend the invitation for the competition at least 20 days prior to the date of the competition.
3. Registration for the competition should close 10 days prior to the date of the competition.
4. The Host school will share the list of schools registered for the competition, at least 07 days prior to the competition, in the LSSC WhatsApp group.
5. Acceptance of late entry is at the discretion of the host school Principal, after thorough assessment of the situation and in consultation with the Principal of the late entry school.
6. Carrying an updated I- card is mandatory for the participants.
7. Participants must be accompanied by at least one Escort Teacher from their school.
8. The subject matter selected for the competition should not hurt the sentiments of any religion or community. Use of inappropriate /abusive language/slang must be checked beforehand.
9. It is the utmost responsibility of the Host Principal to ensure that an unbiased and neutral judgement is delivered under all circumstances. Due caution must be exercised while choosing the panel of judges for the assigned event who should be from similar background and possessing relevant experience.



# LUDHIANA SAHODAYA SCHOOLS COMPLEX

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10. Prescribed time limit for the competition must be strictly adhered to by all the competing teams. Defying the time limit, in any way, will lead to disqualification of the team or the individual participant.
11. Decision of the judges will be final and irrevocable, and should be accepted with grace.
12. Protest of any nature in connection with the judgement shall be in writing, and should reach the Organizing Secretary/Host Principal within one hour of declaration of the result, with a copy to the Director, LSSC and the Secretary, LSSC. A fee of Rs.1000/- (in cash) shall be payable with the written protest. The protest/objection should be in the knowledge of the Principal of concerned protesting team.
13. Disclosing the identity of the school in any form - through uniform, dress code or introduction is not allowed.
14. For hosting any competition, minimum number of participating teams must be seven (07), otherwise the competition can be cancelled /withdrawn, in consultation with LSSC authorities. Information about the same must be shared with all the member schools through LSSC WhatsApp group.
15. Trophies for first three (03) positions will be provided by the LSSC if the number of participating teams is up to 20, whereas a consolation prize will also be provided by the LSSC if the number of participating teams is more than 20.
16. Merit Certificates will be provided to the winners, while Participation Certificates will be provided to all the participants by the LSSC.
17. The host school team can participate in the event but will not compete for the award/trophy.
18. The host schools can provide refreshment to all the participants and the teacher in charge in consultation with their respective Managements.



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19. After successful hosting of the assigned competition, the host schools are required to visit the LSSC website.

**Go to home page <Download<Report Proforma (Co-Curricular)**

(Link for submitting the Proforma will be activated soon)

20. The password for the same will be the CBSE Affiliation Number of the host school. The host School will submit the required information on the provided format and upload it along with high resolution photographs of the event within the next 2 working days, after the competition.
21. To give autonomy and flexibility to the host school, in the light of above mentioned broader guidelines, the event specific rules for the different competitions can be framed by the host school, like -
- The Reporting time
  - The selection of the Topics/Theme
  - The Time limit
  - The Judgement Criteria etc.

Jaswinder K. Sidhu  
Director LSSC

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Kirti Sharma  
Secretary LSSC